



PBQ-161100010108

Seat No. _____

B. B. A. (Sem. I) (CBCS) Examination

November / December - 2018

Office Automation

(New Course)

Time : $1\frac{1}{2}$ Hours]

[Total Marks : 35

1 Answer the following questions : **10**

- (1) Explain characteristics of computer.
- (2) Explain all types of memory.

OR

- (1) Explain all types of computer.
- (2) What is storage device ? Explain all storage devices.

2 What is output devices ? Explain all types of printers. **10**

OR

2 Explain all input devices. **10**

3 Write short notes : (any three) **15**

- (1) DNS
- (2) Internet Connection Methods.
- (3) Internet Services.
- (4) IP Addressing.
- (5) Web Browser.